



# TOOLS<sup>of</sup>the Trade

## Going Paperless

**June 11, 2009**

**9:00 am - 12:00 pm**

**Cost \$15**

Learn how to save everything in electronic form. This saves paper, avoids losing or misfiling papers and enables you to retrieve information anytime (even on vacation). Learn about the hardware and software upgrades needed to make the paperless process user-friendly.

To register:

Name: \_\_\_\_\_

Email: \_\_\_\_\_

CC#: \_\_\_\_\_

Exp Date: \_\_\_\_\_

RSVP [Julie@derarealtors.com](mailto:Julie@derarealtors.com) or call 303-688-0941

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